

Salinas City Elementary School District

PURCHASE ORDER
NO: PO24-00215
DATE 10/27/2023

BILL TO:
Business Services Department
840 S. Main Street
Salinas, CA 93901
(831) 784-2226 FAX (831) 753-4374

SHIP TO:
Preschool
915 Larkin Drive
Salinas, CA 93907

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES in Duplicate.
2. Enclose PACKING LIST with ALL shipments.
3. No deviation in PRICE or SUBSTITUTION in kind permitted.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.
6. Purchase order number must appear on packing slip.

ORDERED FROM:
The Discovery Source Inc.
2270 Camino Vida Roble Ste D
Carlsbad, CA 92011

FAX:

We prohibit the use of gifts, incentives, inducements, favors, monetary returns, either promised or given, and/or rebates of any kind (hereinafter referred to as "Incentives") for an employee's personal benefit. Our employees are not to accept incentives. Negotiation of discounts will be by the Superintendent's Designee only. Attempts to provide such incentives shall result in the immediate termination of any existing and future orders to that supplier, and possible referral to local law enforcement.

ORDER LOCATION			REQUISITIONER	REQUISITION #	
PRE - Preschool			Maria Garcia	R24-01137	
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
11/10/2023					
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	40	EACH	***Preschool Office Will Place Order*** California Teaching Pyramid Classroom Kit	249.00	\$9,960.00
				Order Sub-Total	\$9,960.00
				Sales Tax	921.30
				Shipping	498.00
				Adjustment	.00
				Order Total	\$11,379.30


Authorized Signature